

Republic of the Philippines  
Province of Cebu  
CITY OF NAGA



Excerpt from the minutes of the Regular Session of the Sangguniang Panlungsod of the City of Naga, Cebu held on September 26, 2018 at the Session Hall, Legislative Building, City of Naga, Cebu.

Present:

HON. OTHELLO M. CHIONG  
HON. ALEXANDER R. LARA  
HON. CARMELINO N. CRUZ, JR.  
HON. AURELIO B. ALINSONORIN  
HON. VIRGILIO M. CHIONG  
HON. DELFIN R. SEÑOR  
HON. AFSHIN MARK K. SEÑOR  
HON. PABLO A. ABANGAN  
HON. LUZMINDA R. LAPITAN  
HON. PORFERIO V. RESABA, JR.  
HON. RODRIGO A. NAVARRO  
HON. SCOTT JUVENAL A. CHIONG  
HON. JHUN MARK T. SISMAR

-Vice Mayor/Presiding Officer  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-Sangguniang Panlungsod Member  
-ABC President  
-SK President



**ORDINANCE NO. 2018-021**

**Hon. Carmelino N. Cruz – Sponsor**  
*Chairman Committee on Education and Information*

**AN ORDINANCE ESTABLISHING THE CITY INFORMATION AND COMMUNITY RELATIONS DEPARTMENT OF THE CITY OF NAGA, CEBU**

**EXPLANATORY NOTE**

Republic Act 9491 otherwise known as “An Act Converting the Municipality of Naga in the Province of Cebu into a component city to be known as The City of Naga,” provides for the creation of offices in order to ensure efficiency and effectiveness in the implementation of plans, programs and activities of this local government unit (LGU).

In order to help foster a better understanding and solicit cooperation among all the sectors in the local community, there is a need for a dynamic dissemination of information, establish transparent and accurate information channels between the local government and the various stakeholders.

Considering the present financial standing of the City, the LGU has the capability to fund the creation of offices necessary to pursue, among others, the provisions of Sec. 44 of R.A. 9491 as well the Local Government Code of 1991 (RA 7160).

**BE IT ORDAINED**, as it is hereby **ORDAINED** by the Sangguniang Panlungsod (SP) of the City of Naga, Cebu, in a session duly assembled, that:

**SECTION 1. TITLE** – This ordinance shall be known as the “**ESTABLISHMENT OF THE CITY INFORMATION AND COMMUNITY RELATIONS DEPARTMENT OF THE CITY OF NAGA, CEBU.**”

**SECTION 2. CREATION OF NEW POSITION.** The position of City Government Department Head I (City Information Officer) with a Salary Grade 25 is hereby created under the City Information Office of the City of Naga, Cebu.

**SECTION 3. FUNCTIONS OF THE CITY INFORMATION AND COMMUNITY RELATIONS DEPARTMENT.** The City Information Officer shall take charge of the City Information and Community Relations Department and shall:

- Formulate measures for the consideration of the (SP) and provide technical assistance and support to the city mayor in providing information and research data required for the delivery of basic services and the provision of adequate facilities so that the public becomes aware of said services and may fully avail of the same;

- Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with public information and research data to support programs and projects which the city mayor is empowered to implement and which the SP is empowered to provide;
- Be in the frontline in providing information during and in the aftermath of man-made and natural disasters or calamities, in close coordination with other city departments, with special attention to the victims thereof, to help minimize injuries and casualties during and after the emergency, and to accelerate relief and rehabilitation;
- Recommend to the SP and advise the city mayor on all other matters relative to public information and research data as it relates to the total socio-economic development of the city; and
- Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

**SECTION 4. QUALIFICATION REQUIREMENTS. The City Information Officer.**

– (a) The city information officer must be a citizen of the Philippines, a resident of the City of Naga, of good moral character, a holder of a college degree preferably in journalism, mass communication or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in writing articles and research papers, or writing for print, television or broadcast media for at least five (5) years immediately preceding the date of his appointment, in addition to Basic Qualification Standards for Government Personnel promulgated by the Civil Service Commission on the qualifications needed for the position of City Government Department Head I.

**SECTION 5. EXISTING POSITIONS AT THE CITY INFORMATION AND COMMUNITY RELATIONS DEPARTMENT.** All positions previously created by virtue of legislative action by the SP of the City of Naga, including those by the then Sangguniang Bayan of the Municipality of Naga pertaining to Public Information shall form part of the working staff of the City Information and Community Relations Department.

**SECTION 6. SANGGUNIANG PANLUNGSOD CONCURRENCE.** Pursuant to the Provision of R.A 7160 otherwise known as the Local Government Code of 1991 and Civil Service Rules and Regulations, the appointment of the City Government Department Head I shall be subject to the concurrence of the SP.

**SECTION 7. DUTIES AND RESPONSIBILITIES.** The duties and responsibilities of the positions under the City Information and Community Relations Department shall be determined by the Local Chief Executive consistent or in accordance with the general functions provided for by the Civil Service Commission.


**SECTION 8. SEPARABILITY CLAUSE.** Should any provision in this ordinance be declared unconstitutional by any competent court, the remaining provisions shall remain valid and legal.

**SECTION 9. REPEALING CLAUSE.** Any ordinance, rules and regulations and executive issuances found inconsistent with the provisions of this ordinance are hereby repealed or modified accordingly.

**SECTION 11. EFFECTIVITY.** This ordinance shall take effect fifteen (15) days from the date of publication.


**UNANIMOUSLY APPROVED** this 26<sup>th</sup> day of September 2018 on motion of Hon. Carmelino N. Cruz, Jr., seconded by Hon. Pablo A. Abangan.

CERTIFIED CORRECT:



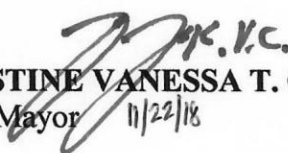
**GARRY A. CABOTAJE**  
Secretary to the Sanggunian

ATTESTED BY



**OTHELLO M. CHIONG**  
Vice Mayor/Presiding Officer

APPROVED BY:



**KRISTINE VANESSA T. CHIONG**  
City Mayor 11/22/18