

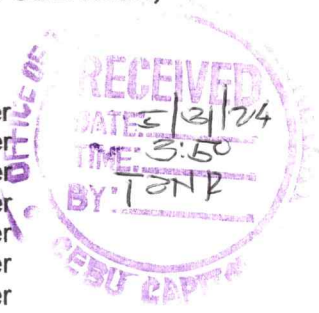


**EXCERPT FROM THE MINUTES OF THE 90<sup>TH</sup> REGULAR SESSION OF THE 5<sup>TH</sup> SANGGUNIANG PANLUNGSOD (SP) HELD AT THE SP SESSION HALL, LEGISLATIVE BUILDING, EAST POBLACION, CITY OF NAGA, CEBU ON MAY 02, 2024.**

**PRESENT:**

HON. VIRGILIO M. CHIONG  
HON. ALEXANDER R. LARA  
HON. AURELIO B. ALINSONORIN  
HON. CHARMAINE R. NAVARRO  
HON. RAY A. MANABAT  
HON. JUSTINO L. DAKAY  
HON. DOMINADOR A. LIBOR  
HON. LETECIA F. ABANGAN  
HON. ELMER JOHN R. LAPITAN  
HON. FAITH JAMES B. SERVANO

- Vice Mayor /Presiding Officer  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- SK Federation President



**ON LEAVE:**

HON. CLINT ISIDRO A. CHIONG  
HON. CARMELINO N. CRUZ, JR.  
HON. SCOTT JUVENAL A. CHIONG - Assistant Majority Floor Leader/Liga ng mga Barangay President

- Presiding Officer Pro Tempore  
- Majority Floor Leader

**ORDINANCE NO. 2024-37**

*Author: HON. SCOTT JUVENAL A. CHIONG  
Chairperson, Committee on Barangay Affairs*

**ESTABLISHING THE REGISTRY OF BARANGAY INHABITANTS AND MIGRANTS (RBIM) OF THE CITY OF NAGA, CEBU PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES**

**EXPLANATORY NOTE**

Section 16 of Republic Act (RA) 7160, otherwise known as the Local Government Code of 1991 empowers the local government units (LGUs) to serve and promote the health and safety, maintain peace and order and preserve the comfort and convenience of their constituents.

Section 394 (d)(6) of the same RA 7160 mandates the Barangay Secretary to maintain, update and keep records of all inhabitants in the barangay containing relevant information such as the names, addresses, place and date of birth, sex, civil status, citizenship and occupation of the inhabitants.

Pursuant to its Memorandum Circular (MC) No. 2008-144, re: Maintenance and Updating of Records of all Inhabitants of the Barangay, the DILG issued an Advisory dated February 27, 2024, enjoining all DILG Regional Directors to remind the City/Municipal Mayors and Punong Barangays about their mandate to formulate and an efficient system of keeping the records of inhabitants in all the barangays throughout the country pursuant to the aforementioned MC.

In the same MC, the DILG cited paragraphs 3 and 6, which state that:

- *The City/Municipal Mayors and Punong Barangays shall adopt necessary measures to ensure that the right to privacy will be observed in the process of maintaining and updating records of all inhabitants of the Barangay.*
- *The City/Municipal Mayors shall reactivate the RBI Task Force, which she/he will head and shall be composed of the local civil registrar, the city/municipal President of the Liga ng mga Barangay, the DILG Officer assigned in the city/municipality and two (2) other members to be designated by the Mayor.*

In line with the national government policy formulation, planning and program development, the implementation of this program is to ensure fast and accurate identification of inhabitants and improve the delivery of basic services down to the grassroots level.

**NOW THEREFORE, be it ORDAINED, as it is hereby ORDAINED, by the 5<sup>th</sup> Sangguniang Panlungsod of the City Of Naga, Cebu, in session assembled, by virtue of the powers vested in it by law, that**

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*Handwritten initials: Cebu, b, ak*

*Handwritten signatures of officials*

**SECTION 1. SHORT TITLE.** – This Ordinance shall be known as: **“REGISTRY OF BARANGAY INHABITANTS AND MIGRANTS (RBIM) OF THE CITY OF NAGA, CEBU.”**

**SECTION 2. OBJECTIVE.** – This Ordinance hereby mandates all the barangays in the City of Naga, Cebu to maintain and regularly update the RBIM in their respective areas for the following purposes to wit:

- a. For easy identification of inhabitants and migrants;
- b. As a tool in planning;
- c. As an updated reference in the number of inhabitants in a specific barangay; and
- d. Establish an efficient system of maintaining the RBIM in all barangays throughout the country

**SECTION 3. DEFINITION OF TERMS.** –

- a. Inhabitant – refers to a person that occupies a particular place regularly, routinely or for a period of time.
- b. Migrant – refers to a person who moves from one place to another either to establish a residence or find work.

**SECTION 4. CREATION OF THE RBIM.** – All the barangays in the City of Naga, Cebu shall create their respective RBIM, which serves as the repository of all the records and information of inhabitants and migrants, such as but not limited to, the following:

- a. Full name;
- b. Address;
- c. Date of Birth;
- d. Sex;
- e. Civil Status;
- f. Citizenship;
- g. Occupation;
- h. Address of Employee (if employed); and
- i. Other relevant information as may be prescribed by law or ordinance.

**SECTION 5. ROLE OF BARANGAY SECRETARY.** – The Barangay Secretary shall be responsible for the maintenance, updating and safekeeping of the recorded/stored personal details in his/her capacity as custodian of the RBIM.

**SECTION 6. RIGHT TO PRIVACY OF INHABITANTS AND MIGRANTS.** – Pursuant to the 1987 Constitution, RA 10173 or the Data Privacy Act of 2012 and other existing laws, the city/municipality and barangay authorities shall observe at all times the right to privacy of inhabitants and migrants through the adoption of the following measures, to wit:

- a. The data to be recorded and stored shall be used only for the purpose of establishing identity of a person.
- b. In no case shall the collection or compilation of other data in violation of a person's right to privacy be allowed;
- c. Stringent system of access and control to data shall be instituted;
- d. Data collected and stored for this purpose shall be kept and treated as strictly confidential;
- e. A personal written authorization of the inhabitant or migrant shall be required for access and disclosure of data;
- f. Any correction or revision in the inhabitant's record shall be done provided that a written request from the inhabitant or migrant is obtained; and
- g. When circumstances warrant, the Chief of Police and Local Civil Registrar may be allowed to verify the records in the RBIM.

**SECTION 7. CREATION OF THE RBIM TASK FORCE.** – The RBIM Task Force shall be created in every barangay in the City of Naga, Cebu and shall be composed of the following:

Chairman – Punong Barangay

Members – Sangguniang Barangay Committee Chairperson on Social Services  
Sangguniang Barangay Committee Chairperson on Health, Nutrition and Population  
Barangay Secretary  
Barangay Health Worker  
Barangay Population Volunteer

**SECTION 8. DUTIES AND FUNCTIONS OF RBIM TASK FORCE.** – The RBIM Task Force shall exercise the following duties and responsibilities, viz:

- Formulate a data collection and recording system consistent with MC No. 2008-144 of the DILG;
- Facilitate and update the RBIM by conducting actual house to house survey; and
- Require all owners of dormitories, boarding houses, apartments, bed spaces and rooms to submit their list of tenants/lessees and/or transients, including foreign nationals, to the barangay within twenty four (24) hours upon effectivity of rental;

**SECTION 9. MOBILIZATION FUND.** – The City Government shall appropriate an annual appropriation as mobilization fund for the implementation of this program, including the monetary incentive for the enumerators to be identified as Barangay Population Volunteers, who shall conduct house-to-house visit for the maintenance and updating of RBIM.

**SECTION 10. REPEALING CLAUSE.** - This Ordinance shall repeal, revoke, amend, modify and or otherwise supersede any rules and regulations inconsistent herewith.

**SECTION 11. APPLICABILITY CLAUSE.** The provisions of existing ordinances, resolutions, executive orders which are not contradictory with this legislative measure are hereby adopted as an integral part of this Ordinance.

**SECTION 12. SEPARABILITY CLAUSE.** If, for any reason, any section or provision of this Ordinance is declared unconstitutional or invalid by proper authorities, such judgment or action shall not affect or impair the other sections or provisions hereof.

**SECTION 13. EFFECTIVITY.** This Ordinance shall take effect immediately upon its approval.

**UNANIMOUSLY APPROVED BY THE 5<sup>TH</sup> SANGGUNIANG PANLUNGSOD OF THE CITY OF NAGA, CEBU,** on motion of Hon. Justino L. Dakay, seconded by Hon. Aurelio B. Alinsonorin, in its 90<sup>th</sup> regular session held on the 2<sup>nd</sup> day of May 2024.

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CERTIFIED TRUE AND CORRECT:



**GARRY A. CABOTAJE**  
Secretary to the Sanggunian

ATTESTED BY:



**VIRGILIO M. CHIONG**  
City Vice Mayor/Presiding Officer

APPROVED BY:

**VALDEMAR M. CHIONG**  
City Mayor

5/6/2024