

Republic of the Philippines
Province of Cebu
CITY OF NAGA



Excerpt from the minutes of the regular session of the Sangguniang Panlungsod of the City of Naga, Cebu held on December 21, 2015 at the Session Hall, City of Naga, Cebu.

Present:

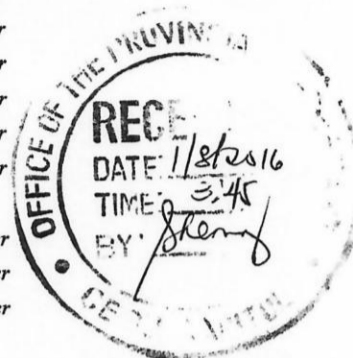
HON. DELFIN R. SEÑOR
HON. ALEXANDER R. LARA
HON. OTHELLO M. CHIONG
HON. ELMER Q. LAPITAN
HON. CARMELINO N. CRUZ
HON. RODRIGO A. NAVARRO
HON. AFSHIN MARK K. SEÑOR
HON. LETECIA F. ABANGAN

- Vice Mayor/Presiding Officer
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member

Absent:

HON. VENCI R. DEL MAR
HON. VIRGILIO M. CHIONG
HON. NILO B. ALINSONORIN
HON. AURELIO B. ALINSONORIN

- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- ABC President



ORDINANCE NO. 2015-015

AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) UNDER THE CITY MAYOR'S OFFICE OF THE LOCAL GOVERNMENT OF THE CITY OF NAGA, CEBU

WHEREAS, presented to the august body is the letter request dated 13 October 2014 from the City Mayor, this city, for the passage of appropriate legislative action which will institutionalized the Local PESO (Public Employment Service Office) under the Office of the City Mayor, City of Naga, Cebu.

WHEREAS, the Department of Labor and Employment (DOLE) is mandated among others to promote Labor Protection and Promotion:

WHEREAS, the concept of an employment service revolves around the need to provide an efficient system that would hasten the meeting of manpower supply and demand in the labor market;

WHEREAS, Republic Act No. 8759 otherwise known as the PESO Act was passed into law in 1999 which institutionalized the National Facilitation Service Network through the establishment of Public Employment Service Offices (PESOs) in every province, key cities and other strategic areas throughout the country;

WHEREAS, the PESO among others, provides a venue where people could explore simultaneously various employment options and seek employment assistance;

WHEREAS, the PESO Act remains to an unfunded law as the PESO network is crippled by the failure of government to allocate budget from national funds to finance its operations;

WHEREAS, the DOLE, notwithstanding, has been steadfast in providing support to PESO in the form of capacity-building training activities and technical assistance;

WHEREAS, the local chief executives (LCEs) play a significant role in providing the best possible employment service facilities to their constituents and for a PESO to carry-out its functions at best;

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- 08/17/16
- 11/10/16
- 11/19/16
- MJD - Marjo
- Rapunzel Landa
- 1-11-16
- MJD - Marjo
- 1-11-16

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Handwritten note: CJD 1-11-16

WHEREAS, the PESO with its unique role, should be an integral part of any LGU structure as it has to be institutionalized and maintained as an coordinative mechanism that would promote gainful employment;

WHEREAS, since the PESO is intended to engage in labor market advocacy activities the meeting of labor supply and demand and reduce transaction costs of information on available skills and jobs with continuing technical assistance from DOLE;

- NOW THEREFORE -

BE IT ORDAINED by the Sangguniang Panlungsod of City of Naga, Cebu, that:

Section 1. The PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) under the City Mayor's Office, Local Government Unit, City of Naga, Cebu, is hereby INSTITUTIONALIZED;

Section 2. Objectives of PESO – In general the PESO shall ensure the prompt, timely and efficient delivery of employment service and provision of information on the other DOLE program;

Specifically, the PESO shall:

- a) Provide a venue where people could explore simultaneously various employment options and actually seek assistance in pursuit of their chosen filed;
- b) Create an information and referral center in one venue for the various services and programs of DOLE and other agencies available in the area;
- c) Provide clients with adequate information on employment and labor market situation in the area;
- d) Bring services closer to the people by expanding each existing programs;

Section 3. Functions of PESO – The PESO shall perform the following functions:

- a) Encourage employers to submit to the PESO on a regular basis a list of job vacancies in their respective establishments in order to facilitate the exchange of labor market information between job seekers and employers by providing employment information services to job seekers, both for local and overseas employment and recruitment assistance to employers;
- b) Develop and administer testing and evaluation instruments for effective job selection, training and counseling;
- c) Provide persons with entrepreneurship qualities access to the various livelihood and self employment programs offered by both government and non-governmental organizations by undertaking, referrals for such programs;
- d) Undertake employability enhancement trainings/seminars for job-seekers, as well as those who would like to change career or enhance their employability;
- e) Provide employment or occupational counseling, career guidance, mass motivation and values developmental activities;
- f) Conduct pre-employment counseling and orientation to prospective local and most specially overseas workers;

- g) Provide reintegration assistance services to returning Filipino migrant workers; and
- h) Perform such other functions and willfully carry out the objectives of this Ordinance.

Section 4. Other Services of the PESO – In addition to the functions enumerated in the preceding section, the PESO shall also undertake the following programs and activities;

- a) Job Fairs – Conduct jobs fairs periodically to bring together in one venue job seekers and employers for immediate matching;
- b) Livelihood and Self Employment Bazaars – Provide clients information on the wide array of livelihood programs;
- c) Special Program for Employment of Students and Out of School Youth (SPESOS) – Provide employment to deserving students and out of school youth coming from poor families during summer and/or Christmas vacations as provided for under Republic Act No. 7323 and its implementing rules to enable them to pursue their education;
- d) Other programs/activities to enhance provision of employment assistance to PESO clients, particularly for special groups of disadvantaged workers such as persons with disabilities;

Section 5. To ensure the effective and efficient delivery of services by the PESO in this City, there shall be created the following positions with qualifications and functions:

- 1. Local Chief Executive (LCE)
 - o Consultative and Advisory services
 - o Review and recommend policies
- 2. Public Employment Service Office (PESO) Manager

Qualifications:

- o Graduate in any four year course with Master's Degree
- o CSC Eligibility - Professional
- o At least 5 years related experience

Functions:

- o Technical and Administrative management (including recruiting and training of staff)
- o Monitoring the implementation of programs and projects
- o Linkages to other public/private organization

- 3. Labor Market Information (LMI) Officer

Qualifications:

- o Graduate in any four year course
- o CSC Professional Eligibility
- o At least 2 years related experience

Functions:

- Labor Market Information collection, analysis and maintenance
- Marketing PESO activities (Public Relation through media, visiting employers association and individual employers and solicit job vacancies)
- Providing information to the PESO clients, recruitment agencies and researchers

4. Placement Officer

Qualifications:

- Graduate in any four year course
- CSC professional eligibility
- At least 1 year related experience

Functions:

- Receptionist of applicants
- Matching
- Referral

5. Employment Guidance Counselor

Qualifications:

- Graduate in any four year course
- Licensed guidance counselor
- At least 1 year related experienced

Functions:

- Employment Guidance:
 - Pre-employment counseling
 - Career Guidance and Employment Coaching at Schools
 - Employability enhancement training

6. 2 Office Clerks

Qualifications:

- Graduate in any four years
- CSC Sub-professional

Functions:

- Assist in all PESO related activities

7. 1 Office Messenger

Qualifications:

- At least High School Graduate or Vocational Graduate
- Can understand basic English

Functions:

- Deliver official letters to various company and collect solicited job vacancies for posting
- Assist in all PESO related activities

8. 1 Utility Worker

Qualifications:

- At least High School Graduate or Vocational Graduate

Functions:

- Maintain the cleanliness of the office
- Assist in all PESO related activities

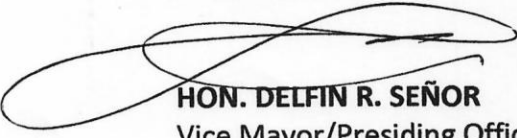
Section 6. Effectivity – This Ordinance shall take effect immediately.


UNANIMOUSLY APPROVED this 21st day of December 2015, on motion of Hon. Alexander R. Lara, seconded by Hon. Rodrigo A. Navarro.

December 28, 2015

I HEREBY CERTIFY to the correctness of the afore-quoted Resolution taken from the minutes on file.

ATTESTED BY:


HON. DELFIN R. SEÑOR
Vice Mayor/Presiding Officer


DELZA T. ARELLANO
Secretary to the Sanggunian

APPROVED BY:


HON. VALDEMAR M. CHIONG
City Mayor