



EXCERPT FROM THE MINUTES OF THE 100<sup>TH</sup> REGULAR SESSION OF THE 4<sup>TH</sup> SANGGUNIANG PANLUNGSOD (SP) HELD AT THE SP SESSION HALL, LEGISLATIVE BUILDING, EAST POBLACION, CITY OF NAGA, CEBU ON JULY 01, 2021.

PRESENT:

HON. VIRGILIO M. CHIONG  
HON. JUSTINO L. DAKAY  
HON. AURELIO B. ALINSONORIN  
HON. AFSHIN MARK K. SEÑOR  
HON. CHARMAINE R. NAVARRO  
HON. PORFERIO V. RESABA, JR.  
HON. DOMINADOR A. LIBOR  
HON. LUZMINDA R. LAPITAN  
HON. LETECIA F. ABANGAN  
HON. RAY A. MANABAT  
HON. CLINT ISIDRO A. CHIONG  
HON. JHUN MARK T. SISMAR

- Vice Mayor /Presiding Officer  
- Majority Floor Leader  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
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- Sangguniang Panlungsod Member  
- Sangguniang Panlungsod Member  
- SK Federation President

ON OFFICIAL BUSINESS:

HON. SCOTT JUVENAL A. CHIONG

- Assistant Majority Floor Leader/Liga ng mga Barangay President



**ORDINANCE NO. 2021-67**

Hon. Clint Isidro A. Chiong - Sponsor  
*Chairperson, Committee on Education*

**APPROVING AND ADOPTING THE AMENDED SECTIONS OF THE IMPLEMENTING RULES AND GUIDELINES OF THE CITY OF NAGA CEBU COLLEGE SCHOLARSHIP PROGRAM**

**EXPLANATORY NOTE**

Subjected to deliberation is Resolution No. 02-2021 of the City Naga College Scholarship Committee approving the amendment of certain sections of the Implementing Rules and Guidelines, hereinafter called "IRG" for brevity, of the City of Naga Cebu College Scholarship Program and endorsing this August Body for approval of the same.

The IRG is used as a guide by the City Government and the Department of Education (DepEd)-City of Naga Schools Division since the program implementation in 2012, with its primary objective of providing college education to indigent yet deserving secondary school graduates.

In a May 10, 2021 joint meeting, the City of Naga Scholarship and Selection Committees reached a consensus to revise certain sections of the existing IRG, including the priority courses that can match the manpower requirements of the government, academe, business establishments and health sector among others.

The two committees found it necessary to modify the IRG to give scholarship opportunities to more Nagahanon families and students, and at the same time develop the competitive edge of the city's college scholarship program over other similar programs at the local and national arena.

In addition to the amendments applied on the sections of the previous guidelines, new components are added to the program, which include the incorporation of the Sports Track aside from the Academic Track, the program's original intent.

At present, the City Government allocates 150 slots for the Academic Track while slots for the Sports Track will depend on the number of athletes who will qualify under the track. The number of scholarship slots as well as subsidy cost shall be adjusted as deemed necessary by the Scholarship Committee, subject to the availability of funds.

**BE IT ORDAINED**, as it is hereby **ORDAINED** by the Sangguniang Panlungsod of the City of Naga, Cebu, in session assembled, that:

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**SECTION 1. TITLE.** - This Ordinance shall be known as "APPROVING AND ADOPTING THE AMENDED SECTIONS OF THE IMPLEMENTING RULES AND GUIDELINES (IRG) OF THE CITY OF NAGA CEBU COLLEGE SCHOLARSHIP PROGRAM."

**SECTION 2. COVERAGE.** - The City Government College Scholarship Program covers deserving and qualified college students and residents of the city, especially those who do not have the resources to pursue tertiary education.

**SECTION 3. OBJECTIVE.** - To help deserving young students to pursue their college education, live a better life, and become responsible citizens in the community through the City of Naga Cebu College Scholarship Program.

**SECTION 4. APPROVE/ADOPTION.** - This Sanggunian, through this Ordinance, hereby approves and adopts in toto the newly amended IRG of the City of Naga Cebu College Scholarship Program as submitted and quoted verbatim hereunder, viz:

**I. ROLES AND FUNCTIONS OF THE SCHOLARSHIP COMMITTEE**

For better implementation of the College Scholarship Program, the Scholarship Committee is reorganized to perform the following tasks and functions:

**1. The Executive Committee**

The Executive Committee shall oversee the implementation of the College Scholarship Program and shall perform the following:

- a. Review the policies and guidelines of the College Scholarship Program;
- b. Introduce, formulate and draft amendments to the existing policies and guidelines, such as but not limited to the qualifications of the scholars and cancellation and/or revocation of scholarship grants, including the establishment of a repayment scheme and/or refund scheme, when applicable;
- c. Determine the number of scholars per year;
- d. Invite universities and colleges to assist and/or provide input for the improvement and better implementation of the College Scholarship Program;
- e. Formulate and draft necessary legal documents and forms; and
- f. Perform other tasks relevant to legal documentation, forms and templates.

**2. The Screening Committee**

The Department of Education – Division of City of Naga Schools is the implementing arm of the City Government in the College Scholarship Program. As such, it shall facilitate the following:

- a. Creation of a Screening Committee who shall receive and thoroughly screen/assess/validate applications to the College Scholarship Program and conduct pre-qualifying and qualifying examinations of the applicants;
- b. Conduct fair, honest and competitive qualifying examinations;
- c. Assistance to scholars in need of mentoring and guidance as endorsed by the City Government – Public Employment Services Office (PESO);
- d. Endorsement of qualified students to the City Government of Naga;
- e. Other activities relative to the support of students, as may be necessary for the program.

**3. The Technical Secretariat**

With the Office of the City Mayor as oversight and overall coordinating body of the College Scholarship Program, the Public Employment Services Office (PESO) of the City Government of Naga shall serve as the Technical Secretariat of the Scholarship Committee. As such, it shall closely coordinate and consult with the Office of the City Mayor and perform the following specific tasks:

- a. Facilitate the orientation of qualified students, as endorsed by the DepEd – Division of City of Naga Schools/Screening Committee;
- b. Monitor the scholars' academic performance and endorse to DepEd – Division of City of Naga Schools those that need guidance and mentoring;

- c. Process payments of semestral school dues including processing of appropriate payment forms and/or papers;
- d. Assist in the processing of appropriate documents necessary for program implementation such as Memoranda of Agreement and the like;
- e. Dissemination of these Implementing Rules and Guidelines to Partner universities and colleges and ensure strict adherence thereof;
- f. Coordinate with the city scholars to ensure participation and attendance in City Government events and activities;
- g. Be the Liaison Office of the College Scholarship Program in universities and colleges;
- h. Ensure the organizational development and strengthening of ICoNs; and
- i. Do other tasks relative to the College Scholarship Program as may be necessary.

## II. TERMS AND CONDITIONS OF THE COLLEGE SCHOLARSHIP PROGRAM

### II.1 Academic Track

The scholarship grant under the Academic Track shall be provided for 4-year and 5-year courses until the academic scholar has completed the degree in universities or colleges of preference, subject to the following conditions:

- a. The scholars who fall under Ranks 1 to 100 of the College Scholarship Program Qualifying Examination shall be provided a City Government subsidy in the amount of Twenty Five Thousand Pesos (PhP 25,000) per semester subject to the availability of funds; should the scholars who fall under these ranks choose to enroll in state universities or colleges, they will be provided a City Government stipend in the amount of Ten Thousand Pesos (PhP 10,000.00) per semester, subject to the availability of funds;
- b. On the other hand, the scholars under Ranks 101 – 150 of the same qualifying examination will be provided a City Government stipend of Ten Thousand Pesos (PhP 10,000.00) per semester, subject to the availability of funds;
- c. If and when there are students within Ranks 1-150 who withdraw from the scholarship program, the available slots will be provided to those who are in the Wait List;
- d. A student in the Wait List can still avail of the scholarship program in the second semester of First Year provided that his/her Midterm general weighted average is 2.5 or its equivalent with no failing grade.
- e. The scholar shall enroll immediately in the semester following the approval of his/her application for the scholarship grant;
- f. The scholar shall carry the full semester load prescribed by the university or college for the particular year level and course curriculum;
- g. underload in a semester or semesters may be considered, however, the scholar should be able to finish the course in 4 or 5 years as the case may be;
- h. Summer classes is discouraged unless required in the course curriculum;
- i. The scholar must pay to the university or college any amount in excess of the subsidy provided by the City Government, on or before the 15<sup>th</sup> day from start of classes. Should the amount of school fees be less than the subsidy by the City Government, the remaining balance thereof may be utilized for the payment of summer classes as required in the course curriculum, or as payment for the miscellaneous fees such as but not limited to books, laboratory fees and allowances subject to the recommendation of the Scholarship Committee;
- j. The scholar may be allowed to shift course or transfer to another school only once and only during the first year provided that 80% of his/her completed subjects are credited and allows him/her to graduate in the same number of years, as approved;
- k. In cases when the scholar is advised by a physician to rest due to severe illness and expresses interest to resume the scholarship when he/she is in full recovery, due consideration shall be accorded based on a formal request and the supporting documents submitted to and thoroughly assessed by the Scholarship Committee;

- l. If and when immediately after high school graduation a student is not able to go to college due to financial constraints, he/she can still avail of the scholarship provided, however, that he/she complies with the qualifications and requirements of the scholarship program as explicitly outlined in Section III of this guidelines;
- m. The scholar shall actively participate in special projects, interventions and activities initiated by the City Government and in the barrage where he/she comes from for the duration of the scholarship. Subject to the usual audit and accounting rules, awarding of most participative scholar may be made;
- n. Upon graduation, the scholar may serve the City Government if and when his/her services are needed; and
- o. The scholar must observe proper conduct and behavior at all times in the community and in accordance with the policies and regulations of the college or university.

## II.2 Sports Track

The scholarship grant shall be provided to continually support students with the promising future for sports so that the other areas of intelligence will be addressed to promote a more dedicated and inclusive education program that do not only focus on the scientifically and mathematically-inclined graduates but also those who possess the other areas of intelligence, i.e. sports.

The Sports Scholarship aims to provide college education for Grade 12 graduates who manifest excellent performance in the field of sports during the *Pillaring Pampanga*; retain promising sports talents in the Department of Education of the City of Naga Schools Division who are regularly pirated by universities and colleges outside the city; significantly improve the City of Naga Delegation Athletic Association (CNDAA)'s performance in the Central Visayas Regional Athletic Association (CVIRAA) Meet; and provide continuity in the training of sport talents and tapping all available sports facilities and resources provided by the City Government of Naga.

The Sports Scholarship will be granted to Gold Medalists of the *Pillaring Pampanga* beginning SY 2019 - 2020. In subsequent years, this may include the other medalists according to the following subsidy an availment: Gold Medalist – 100%; Silver Medalist – 75% and Bronze Medalist – 50%. The granting of scholarships to Silver and Bronze Medalists is subject to the assessment and recommendation of the DepEd Schools Division City of Naga and approval of the Scholarship Committee.

The scholarship shall be granted subject to the following terms and conditions:

- a. Must be a graduate of Grade 12 in any public or private schools in the City of Naga, Cebu; should an athlete manifest excellent performance in the *Palarong Pambansa* while he/she is still below Grade 12, he/she may avail of the scholarship upon graduation from Grade 12;
- b. May choose a course of his/her choice in any university or college in the city or Province of Cebu where the City Government of Naga has affiliation with;
- c. The Sports Scholar may opt to avail of the Academic Track but will not be required to take the qualifying examination for said track;
- d. When a Sports Scholar opts to avail of another university or college scholarship and forego of the City of Naga College Scholarship, he/she is still entitled to receive a stipend from the City Government in the amount of Ten Thousand Pesos (PhP 10,000.00) per semester, subject to the availability of funds;
- e. The Sports Scholar shall actively participate in special projects, Interventions and activities initiated by the City Government and in the barangay where he/she comes from for the duration of the scholarship. Subject to the usual audit and accounting rules, awarding of most participative scholars may be made;
- f. Upon graduation, the scholar may serve the City Government if and when his/her services are needed; and

- g. The scholar must observe proper conduct and behavior at all times in the community and in accordance with the policies and regulations of the university or college.

### III. QUALIFICATIONS AND REQUIREMENTS

The students eligible for the two scholarship tracks must possess the following qualifications and comply with the following requirements:

#### III. A Academic Track

- a. Parents or guardians are bona fide residents of the City of Naga, Cebu for at least 5 years from date of scholarship application, as certified by the Punong Barangay; a guardian may be an immediate kin of the student who lost his/her parent/s due to death, whose parents do not reside in the City of Naga or does not have any immediate kin. In the case of parents' death, the guardian shall present Death Certificates of the student's parents. Furthermore, the student must be permanently living with the guardian;
- b. Parents or guardians are registered voters of the city as evidenced by a Voter's ID or Voter's Certificate from the COMELEC;
- c. A graduate of any Senior High public or a private secondary school in the city or in the province provided that he/she has either completed his/her elementary education in any public or elementary school in the City of Naga or graduated in Junior High School from any public or a private secondary school in the city, or is an Alternative Learning Skills (ALS) graduate;
- d. With a final grade (average of the three grading periods) of at least 80%;
- e. Passed the scholarship qualifying competitive examination given by the Scholarship Committee. For 5-year courses, an IQ test is given in addition to the usual aptitude test;
- f. Passed the entrance examination of the university or college of preference;
- g. Parents'/Guardians' combined family income must not be more than Three Hundred Sixty Thousand Pesos (PhP 360,000.00) per annum as evidenced by a BIR Certification which must be attached to the application for the scholarship grant;
- h. Had not enrolled in any tertiary school; and
- i. Should not be a recipient of any other scholarship grant;

#### The Application Forms shall be:

- a. *available* at the office of the School Heads/ Principals/Teacher-In-Charge or at the office of the Division of City Schools of Naga, City of Naga, Cebu;
- b. *submitted* to the office of the School Head or upon the latter's endorsement, directly to the office of the Division of City Schools of Naga, City of Naga, Cebu, with the following documents and/or attachments:
  - b.1 School Head's Certification that (in one certificate):
    - b.1.1 the applicant has a final grade (average of the three grading periods) of at least 80%, or is an Alternative Learning System (ALS) graduate;
    - b.1.2 the applicant has not availed of any other scholarship grant;
  - b.2 Certified True Copy of Form 138 or Certificate of Accreditation and Equivalency (A&E), in the case of ALS graduates;
  - b.3 Certification of Residency for a minimum of 5 years immediately preceding the date of the scholarship application, from the Punong Barangay;
  - b.4 Parents'/Guardian's Voter's Certification or Voter's ID from the COMELEC;
  - b.5 Certificate of Completion (of Junior High School in the City of Naga);

- b.6. Affidavit of Parent/s duly notarized by the Notary Public, designating a person as Guardian of the child;
- b.7. Affidavit of Guardian duly notarized by the Notary Public, stating that he/she has been designated guardian of the child;
- b.8. Affidavit of the Punong Barangay that the person is the guardian of the child;
- b.9. BIR Certification of Parents'/Guardian's Income with attached ITR for parents/guardians who are employed; OR Certificate of Non-Employment from the Punong Barangay for parents who are unemployed; and
- b.10. Two (2) 2 x 2 colored photos;
- c. The date/deadline and venue of the filing of application forms, screening and examination of applicants shall be determined every year by the Scholarship Committee and notices to this effect shall be provided accordingly;
- d. In the event that qualified scholars opt not to accept the scholarship due to personal reasons, slot arrangements shall be adjusted such that vacated slots will be granted to applicants who fall under the wait list. Provided however, that replacement of vacant slots will follow the ranking of applicants who are in the wait list;
- e. Should the number of successful examinees fail to reach the total number of slots provided, the Scholarship Committee shall recommend that available slots be filled in from the wait list of applicants, based on the latter's rank, as specified in Letter d.

### III.B Sports Track

- a. Parents or guardians are bona fide residents of the City of Naga, Cebu for at least 5 years, as certified by the Punong Barangay; a guardian may be an immediate kin of the student who lost his/her parent/s due to death, whose parents do not reside in the City of Naga or does not have any immediate kin. In the case of parents' death, the guardian shall present Death Certificates of the student's parents. Furthermore, the student must be permanently living with the guardian;
- b. Parents or guardians are registered voters of the city as evidenced by a Voter's ID or Voter's Certificate from the COMELEC;
- c. A Grade 12 graduate of any public or a private secondary school in the city;
- d. Had not enrolled in any tertiary school;
- e. Should not be a recipient of any other scholarship grant;
- f. Should be endorsed by the Sports Coordinator/School Head/Principal/Teacher-In-Charge and the Schools Division Superintendent, Division of City Schools of Naga, City of Naga, Cebu to the Scholarship Committee, with the following documents and/or attachments:
  - f.1. School Head/Sports Coordinator/Schools Division Superintendent Certification (in one certificate);
  - f.2. Parents'/Guardian's Certification of Residency from the Punong Barangay, for a minimum of five (5) years immediately preceding the date of the scholarship application;
  - f.3. Affidavit of Parent/s duly notarized by the Notary Public, designating a person as guardian of the child;
  - f.4. Affidavit of Guardian duly notarized by the Notary Public, stating that he/she has been designated guardian of the child;
  - f.5. Affidavit of the Punong Barangay that the person is the guardian of the child;
  - f.6. Two (2) 2 x 2 colored photos;
- g. In the event that qualified Sports Scholars opt not to accept the scholarship due to personal reasons, the Scholarship Committee should immediately be informed;
- h. A Sports Scholar shall continue to become a scholar if he/she incurs a passing mark in all subject areas from first year to his/her last year of college;
- i. In the event of failure of one subject, he/she will automatically lose his/her scholarship;

- j. If a scholar quits his/her studies, he/she will automatically lose his/her scholarship with no opportunity of getting it back whenever he/she decides to go back to school;
- k. A scholar must be an organic member of the DepEd Sports Mentoring Program where he/she shall be in tandem with an existing athlete or player in his/her area of expertise to provide mentoring, inspiration, and or techniques during trainings every Saturday;
- l. A scholar must also assist the city and the DepEd-Division of City of Naga Schools facilitate the sports training program every Saturday.

**IV. PRIORITY COURSES UNDER THE CITY OF NAGA COLLEGE SCHOLARSHIP PROGRAM**

The priority courses under the City of Naga Scholarship Program are hereby identified to direct/steer the college scholars to enroll in courses that match the manpower requirements of the government, academe, business establishments, and health sector among others:

a. Education

Bachelor of Elementary Education (BEED) Major in SPED

Bachelor of Secondary Education (BSED) Major in:

- MAPEH
- Araling Panlipunan
- Values
- Filipino
- Chemistry
- Physics
- Biological Sciences
- Industrial Arts
- Agriculture

Bachelor of Arts/ Science Major in Guidance and Counseling

Bachelor of Science in Agriculture

b. Engineering

Bachelor of Science in Civil Engineering

Bachelor of Science in Mechanical Engineering

Bachelor of Science in Electrical Engineering

Bachelor of Science in Electronics and Communication Engineering

Bachelor of Science in Computer Engineering

Bachelor of Science in Industrial Engineering

Bachelor of Science in Marine Engineering

Bachelor of Science in Architecture

c. Medical

Bachelor of Science in Nursing

Bachelor of Science in Medical Technology

Bachelor of Science in Physical Therapy

Bachelor of Science in Dentistry

Bachelor of Science in Radiologic Technology

Bachelor of Science in Pharmacy

d. Other Courses

Bachelor of Science in Accountancy

Bachelor of Arts in Communication/ Development Communication

Bachelor of Science in Social Works

Bachelor of Science in Criminology

Bachelor of Arts/ Science in Tourism

Bachelor of Science Major in Environment

Bachelor of Science Major in Agriculture

Bachelor of Science in Marine Transportation

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V. **ANNOUNCEMENT OF SUCCESSFUL SCHOLARSHIP APPLICANTS**

For the Academic Track, the results of the selection process should be considered confidential by and at all levels of the Scholarship Committee. Upon completion of the selection process and successful applicants are determined, the Department of Education – Division of City Naga Schools who serve as the Screening Committee shall endorse and submit the final list of successful applicants to the Scholarship Committee in a sealed brown envelope.

The City Mayor, who chairs the Scholarship Committee has the sole authority to inform the successful applicants of the results of the selection process through written communication. After which, the signing of the Memorandum of Agreement among parties concerned will follow.

VI. **FORFEITURE OF THE SCHOLARSHIP GRANT**

VI.1 **Academic Track**

The Academic scholarship grant will be forfeited on the following grounds:

- a. Non-compliance of the terms and conditions as enumerated in Section I of this guidelines.
- b. Dropping of any subject without justifiable reason that would result to under loading or going on a long period of absence without seeking prior approval from the Scholarship Committee.
- c. Deficiency in grades for a specific semester. The required minimum general weighted average for the Academic Track is 2.5 or its equivalent with no failing grade; if and when the grantee's average is lower than the required general weighted average (2.6 – 3.0 or its equivalent), the scholarship will be forfeited.
- d. Forging or falsification of official grades/records including the annual income of parents and guardians. As a penalty, the grantee shall be required to refund the full amount which the City Government has paid to the university/college under the scholarship period.
- e. Abandonment of scholarship; non-communication with the Scholarship Committee despite the efforts exerted by the latter to communicate and habitual non-participation in City Government's activities are considered abandonment and shall be grounds for forfeiture of the scholarship grant.
- f. Conviction of a crime involving moral turpitude.

VI.2 **Sports Track**

A Sports Scholarship will be forfeited due to the following:

- a. When he/she incurs a failing mark in any of the subject areas from first year to the last year of college;
- b. If a sports scholar quits his/her studies, he/she will automatically lose his/her scholarship with no opportunity of availing of it again whenever he/she decides to go back to school;
- c. Non-compliance of the terms and conditions as enumerated in Section II of this guidelines.
- d. Dropping of any subject without justifiable reason that would result to under loading or going on a long period of absence without seeking prior approval from the Scholarship Committee.
- e. Forging or falsification of official grades/records. As a penalty, the scholar shall be required to refund the full amount which the City Government has paid to the university/college under the scholarship period.
- f. Abandonment of scholarship; non-communication with the Scholarship Committee despite the efforts exerted by the latter to communicate and non-participation in City Government's activities are considered abandonment and shall be grounds for forfeiture of the scholarship grant.
- g. Conviction of a crime involving moral turpitude. n



## VII. SCHEME FOR REFUND

In extreme cases, including the violation of provisions outlined in Section II (*Terms and Conditions of the Scholarship Grant*) and Section VI (*Forfeiture of the Scholarship Grant*), a scholar will be required to refund the City Government equivalent to the subsidized amount or a fraction thereof. For this purpose, an endorsement or recommendation by the Screening Committee must be submitted for approval of the Scholarship Committee.

If the scholar unilaterally decides to quit schooling:

- ii. he/she shall formally write the Scholarship Committee, noted by his/her parent/guardian;
- iii. the Scholarship Committee shall assess the validity of the scholar's reason for quitting school, guided by the following:
  - a. if and when the reason to quit schooling is due to severe sickness, permanent transfer or disability, as supported by sufficient proof, the Scholarship Committee will recommend for the no-refund scheme. For this purpose, pregnancy is not considered a health issue;
  - b. without a valid reason, the scholar or his/her parent/guardian shall be required to immediately refund the City Government the full amount which the latter has paid to the university/college under the scholarship period; and whichever the case (1. or 2.), this must have the approval of the Scholarship Committee.
- iv. Upon approval of the Scholarship Committee, and the scholar/parent/guardian does not have the financial capacity to refund the City Government, he/she and the parent/guardian is required to write a Promissory Letter indicating their commitment to refund the City Government on installment or staggered basis until the amount is fully paid up;
- v. Should the scholar/parent/guardian fail to pay the City Government as committed, demand letters will be sent to them until such commitment is delivered.

In such cases, the refund will be done in a manner that is fair, just and acceptable to both the City Government of Naga and the scholar.

## VIII. SCHOLAR MENTORSHIP AND COACHING

Based on reports of the Technical Secretariat of the Scholarship Committee, from the first to the third batch of scholars, a total of fifty-six (56) scholars lost their scholarship for varied reasons. The Scholarship Committee deems it necessary to employ mentorship and coaching processes in the scholarship program to ensure that problems, issues and concerns of the scholars are addressed and would eliminate or at least minimize scholar drop outs.

Mentoring and coaching is aimed at supporting the young scholars and helping them to develop, achieve and succeed in their fields of study. At its most basic level, mentoring and coaching the scholars helps because it guarantees them that there is someone who cares about what they do, think and feel.

Under this component, the DepEd - Division of City of Naga School teachers, who play a very significant role in the process will be assigned to facilitate the mentoring and coaching of scholars. Importantly, the process will involve occasional face-to-face meetings where scholar - mentees shall meet with their DepEd mentors on agreed timetables and venues, either individually or in groups depending on the situation or status of a scholar. A mentor may also meet an individual scholar on a need basis.

Mentors and scholar - mentees will discuss the setting of targets, for example, in relation to the completion of course work. Other topics will include personal development matters such as self-confidence and communication and personal

issues such as relationships and domestic concerns. The mentors and scholar - mentees will discuss a wide range of issues such as challenges or hardships in school or concerns at home that affect a scholar's school performance. Occasional social events will be organized by mentors and mentees to help them develop trust and understanding of each other.

E-mentoring and e-coaching may also be facilitated through electronic communication (e.g. facebook, Twitter, SMS, etc) to constantly connect the scholars to their mentors and the scholarship objectives in general.

The scholars will be divided into clusters and assigned to respective mentors.

**IX. AWARDS, INCENTIVES AND ALLOWANCES**

The City Government recognizes that providing scholars with prizes and awards can serve as a meaningful incentive for increasing effort and participation and to encourage the scholars to adopt values that reflect responsible citizenship, hard work and lifelong learning.

The City Government will provide incentives to recognize a scholar's academic, artistic, social, leadership and athletic achievements. The incentives will support scholar achievement, be educational in nature, and in alignment with the City Government's primary mission and goals for quality education thereby imbuing the city's pride of place.

Funds for the scholars' awards, incentives and allowances shall be drawn from unutilized funds under the scholarship program. The specific amount for the awards, incentives and allowances shall be subject to the availability of unutilized funds.

**X. BUILDING AND STRENGTHENING THE CITY SCHOLARS POOL (I AM A CITY OF NAGA SCHOLAR (ICoNS))**

The purpose of the City Scholar's Pool, now dubbed as the ICoNs or I am a City of Naga Scholar, is to provide opportunities for the enhancement of academic, professional, and service aspects of a scholar's life through participation in group programs and activities. Every city scholar has the opportunity to become involved in the ICoNS. A variety of City Government and community engagement activities will provide an important link between the scholars and their surroundings.

The ICoNs will bring together all scholars from all batches under one mission: making their lives (and that of their families) and the city a better place to live, work and play. Being involved in the ICoNs allows scholars to enrich their academic and social experience through constant exchange of information, ideas and knowledge.

Upon acceptance to the scholarship program, all scholars automatically become members of the ICoNS to:

- a. promote group identity;
- b. advance academic development;
- c. create esprit de corps;
- d. instill desire for self-improvement;
- e. foster moral and ethical standards;
- f. encourage and recognize academic achievements; and
- g. cultivate a sense of professional and civic responsibility and service. With an established set of officers and members, the ICoNS shall participate in the annual activities and events of the City Government to imbibe in them the sense of pride and belongingness, inherent of a *Nagahanon*.

**XI. EFFECTIVITY OF THE IMPLEMENTING GUIDELINES**

The revised Implementing Guidelines shall supersede all guidelines that were utilized in the past years. Likewise, all documents related to the College Scholarship Program especially Executive Orders or Resolutions and Memoranda of Agreement shall be passed and revised accordingly to indicate the modifications and amendments in the guidelines.

To ensure a smooth transition, the implementation of the amended guidelines will employ a phase over period, i.e. from the first to the recent batch, specifically for the new components that have been added to the College Scholarship Program.

These guidelines shall take effect in school year 2021-2022, upon approval.

Date Amended: 10 May 2021.

**SECTION 5. SEPARABILITY CLAUSE.** - If any provision of this Ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, the other provisions unaffected thereby shall remain valid and subsisting.

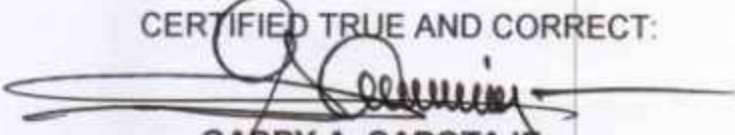
**SECTION 6. REPEALING CLAUSE.** - All ordinances, resolutions, orders, issuances, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION 7. EFFECTIVITY.** - This Ordinance shall take effect immediately upon approval.


**ENACTED BY THE SANGGUNIANG PANLUNGSOD, CITY OF NAGA, CEBU,** in its Regular Session held on the 1<sup>st</sup> day of July 2021.

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CERTIFIED TRUE AND CORRECT:

  
**GARRY A. CABOTAJE**  
Secretary to the Sanggunian

ATTESTED BY:

  
**VIRGILIO M. CHIONG**  
Vice Mayor/Presiding Officer

APPROVED BY:

  
**KRISTINE VANESSA T. CHIONG**  
City Mayor

Date

7/6/21