



EXCERPT FROM THE MINUTES OF THE 140TH REGULAR SESSION OF THE 4TH SANGGUNIANG PANLUNGSOD (SP) HELD AT SP SESSION HALL, LEGISLATIVE BUILDING, EAST POBLACION, CITY OF NAGA, CEBU ON APRIL 20, 2022.

PRESENT:

- | | |
|------------------------------|--|
| HON. VIRGILIO M. CHIONG | - Vice Mayor /Presiding Officer |
| HON. JUSTINO L. DAKAY | - Majority Floor Leader |
| HON. SCOTT JUVENAL A. CHIONG | - Assistant Majority Floor Leader/Liga ng mga Barangay President |
| HON. AURELIO B. ALINSONORIN | - Sangguniang Panlungsod Member |
| HON. AFSHIN MARK K. SEÑOR | - Sangguniang Panlungsod Member |
| HON. CHARMAINE R. NAVARRO | - Sangguniang Panlungsod Member |
| HON. PORFERIO V. RESABA, JR. | - Sangguniang Panlungsod Member |
| HON. DOMINADOR A. LIBOR | - Sangguniang Panlungsod Member |
| HON. LUZMINDA R. LAPITAN | - Sangguniang Panlungsod Member |
| HON. LETECIA F. ABANGAN | - Sangguniang Panlungsod Member |
| HON. RAY A. MANABAT | - Sangguniang Panlungsod Member |
| HON. CLINT ISIDRO A. CHIONG | - Sangguniang Panlungsod Member |
| HON. JHUN MARK T. SISMAR | - SK Federation President |



ORDINANCE NO. 2022-89

Hon. Scott Juvenal A. Chiong- Sponsor

Chairperson, Committee on Tourism, Heritage and Socio-Cultural Affairs

APPROVING THE OPERATING GUIDELINES AND FOR OTHER RELATED PURPOSES OF MUSEO NAGA

EXPLANATORY NOTE

The general welfare clause of Republic Act (RA) 7160, otherwise known as the Local Government Code of 1991 mandates local government units to ensure and support the preservation and enrichment of culture within their respective territorial jurisdictions.

The 4th Sangguniang Panlungsod (SP) passed on September 29, 2021 Resolution No. 974-2021, entitled: "ESTABLISHING MUSEO NAGA AS THE OFFICIAL NAME OF THE CITY OF NAGA, CEBU MUSEUM."

On October 07, 2021, the City Government formally opened the Museo Naga, a public museum housed on the second floor of the Legislative Building (formerly the old Naga Municipal Hall) in Barangay East Poblacion of this city.

The museum, a special project of the Honorable City Mayor Kristine Vanessa T. Chiong, serves as the repository of local knowledge and artifacts that the general public, especially the Nagahanons, may understand and appreciate firsthand Naga's historic past, culture and heritage, environment and its adaptation in today's contemporary life.

This facility likewise serves as the information and research center for students and tourists alike, as it exhibits comprehensive collections of local cultural properties that are significant to the historical timeline and rich cultural heritage of Naga.

Its establishment puts a concrete action of the city's conscientious effort to enhancing quality education and culture-based programs and conserving historical and valuable collections for future generations.

The approval of the Museo Naga operating guidelines, which contains details, among others, the museum hours, admission and protocols, usage and membership, management of proceeds, and use of offices, galleries and other facilities, is designed to establish policies and procedures that govern the daily operations of the museum and its collections.

NOW THEREFORE, be it ORDAINED, as it is hereby ORDAINED by the Sangguniang Panlungsod of the City of Naga, Cebu that:

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Handwritten signatures of the Sangguniang Panlungsod members.

SECTION 1. SHORT TITLE. - This Ordinance shall be known as "THE OPERATING GUIDELINES FOR MUSEO NAGA."

SECTION 2. DECLARATION OF PRINCIPLES. - The City Government of Naga, Cebu hereby declares its duty to support the National Museum of the Philippines pursuant to Presidential Proclamation No. 798, s. 1991, or "DECLARING THE MONTH OF OCTOBER OF EVERY YEAR AS MUSEUMS AND GALLERIES MONTH" which aims to raise national consciousness and pride on the richness and diversity of Filipino heritage and culture.

This local government unit shall ensure the preservation and enrichment of culture for future generations within its territorial jurisdiction pursuant to the mandate of the general welfare clause of RA 7160.

SECTION 3. DEFINITION OF TERMS. - As used in this Ordinance, the following terms shall mean.

- (a.) Museum - a non-profit making permanent institution in which objects of historical, scientific, artistic or cultural interest are stored and displayed for purposes of study, education, enjoyment and public viewing.
- (b.) Antiques - a valuable and rare cultural property such as a piece of furniture or work of art found locally and contains a high value because of its considerable age.
- (c.) Artifacts - articles that are products of human skills or workmanship, especially in the simple product of primitive arts or industry representing past eras or periods.
- (d.) Heritage - is anything of value from the past that gives meaning and identity to the present and that would inspire future generations.
- (e.) Local Cultural Properties - are old buildings, monuments, shrines, documents, and objects which may be classified as antiques, relics, or artifacts, landmarks, anthropological and historical sites, and specimens of natural history which are of cultural, historical, anthropological or scientific value and significance to the city;
- (f.) Relics - cultural properties which, either as a whole or in fragments, are left behind after the destruction or decay of the rest of its parts and which are intimately associated with important beliefs, practices, customs and traditions, periods and personages.
- (g.) Ecofacts - flora or fauna materials found at an archaeological site, such as the remains of animals or plants, which has not been technologically altered but has cultural relevance.

SECTION 4. MUSEUM HOURS. - The Museo Naga shall be open on Tuesday to Sunday and holidays except for Holy Week and Christmas Day, at 10:00 a.m. to 6:00 p.m. and Long Thursday until 7:30 p.m., while the Naga Studies Center shall be open on Monday to Saturday at 10:00 a.m. to 5:00 p.m.

SECTION 5. MUSEUM ADMISSION AND PROTOCOLS. - The following museum entrance fees and procedures will be applied effective July 01, 2022:

- a. For City of Naga residents - free admission provided he/she presents a valid ID or Household Card.
- b. For Non-Residents
 - Adults - ₱30.00 per head
 - 8-12 years old - ₱10.00 per head
 - 7 years old and below - Free admission
- c. To avail of 20% discount of the general admission fees, students and senior citizens shall present their School and Senior Citizens ID, respectively. No special fees for foreigners to avoid the impression of discrimination.
- d. Upon payment of admission fees, a Museo Naga Voucher shall be issued by the Office of the Museo Naga Curator; while an Original Receipt (OR) shall be issued by the Office of the City Treasurer should the Museo guests require such. A Visitor's Pass shall be handed to the guests upon showing of the voucher or receipt.
- e. For City of Naga residents, a Visitor's ID shall be issued upon presentation of a valid ID or Household Card.
- f. All hand-carried bags, helmets, umbrellas and other personal items of the museum visitors/guests should be deposited at the Information Desk located on the ground floor of the Legislative Building. Claim stubs shall be provided for all stuff deposited and same shall be presented to the Information Desk In-charge upon claiming thereof.

- g. All Visitor's Pass are pre-numbered for monitoring purposes.
- h. A Visitor's Pass entitles the holder to a tour in the following galleries, viz:
 - a. Natural History Gallery;
 - b. Naga Heritage and Contemporary Gallery;
 - c. Leaders Gallery; and
 - d. Naga Studies Center (except its use).

SECTION 6. MUSEUM VISITS AND GUIDED TOURS. - The following procedures shall be observed to ensure proper coordination, accommodation and use of Museo Naga:

- a. For museum visits by medium to large groups (10 persons and above), the visit should be arranged/coordinated with the Office of the Museo Naga Curator. Walk-in guests will be allowed entry subject to maximum carrying capacity of the museum i.e. 10 persons per gallery.
- b. Guided tours will be available every 45 minutes;
- c. Special tours will be conducted every Tuesday and Wednesday or as need arises in the case of VIPs and special guests of the City Government; and
- d. No food and beverages are allowed inside the galleries and Naga Studies Center.

SECTION 7. NAGA STUDIES CENTER USAGE AND MEMBERSHIP. - to preserve, protect and safekeep all valuable items, data and information of the city's culture and heritage, entry at Naga Studies Center shall be limited to a maximum of 25 persons only with imposition of the user's fee to weed out those who merely hang around the museum or the studies center in particular.

In relation to this, the following guidelines shall be applied:

- a. A resident or non-resident may avail of a membership card which enable him/her to use the studies center to do research or study, borrow reading materials, download eBooks, eResearch materials and reference materials. Safety nets shall be installed to maintain the City Government's data privacy protocols and regulations, in coordination with the IT Office and the city's Data Privacy Team.
- b. Residents and non-residents shall pay an annual membership fee of ₱150.00 and ₱200.00, respectively;
- c. Residents and students from Naga-based schools with membership cards shall pay the user's fee of ₱10.00 per day; residents who opt not to avail of the membership shall pay ₱20.00;
- d. Non-resident members shall pay the user's fee of ₱15.00 per day while non-member shall pay ₱20.00; and
- e. For both Nagahanon members and non-members, any of the following may presented upon entry: valid ID, School ID or Household Card (in the case of residents).

SECTION 7. MANAGEMENT OF MUSEUM PROCEEDS. - Management of the proceeds from admission fees of Museo Naga shall be subject to existing government accounting and auditing rules and regulations.

SECTION 8. SPECIAL FUND. - A Museo Naga Special Fund shall be created where proceeds of the museum shall be deposited. At the medium to long term (3-5 years), the fund shall be used to maintain and sustain the operations of the museum, its activities and events.

The Tourism and Heritage Development Office shall propose to the City of Naga Culture and the Arts Council the guidelines and mechanics for the utilization of the Museo Naga Special Fund, and likewise recommend for the approval of the City Mayor.

SECTION 9. OTHER USE AND MAINTENANCE OF THE MUSEUM. - this Ordinance hereby refers to the approved Operating Guidelines pertaining to specific details about the use, maintenance and operations of the Naga Conference Room and other offices within the museum for proper guidance thereof.

SECTION 10. SEPARABILITY CLAUSE. - If for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

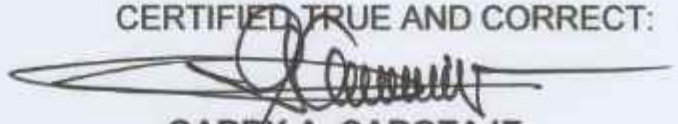
SECTION 11. REPEALING CLAUSE. - Any ordinance or parts thereof inconsistent with this enactment is hereby repealed or amended accordingly.

SECTION 12. EFFECTIVITY. - This Ordinance shall take effect immediately upon its approval.

ENACTED BY THE SANGGUNIANG PANLUNGSOD, CITY OF NAGA, CEBU, in its
Regular Session held on the 20th day of April 2022.


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CERTIFIED TRUE AND CORRECT:



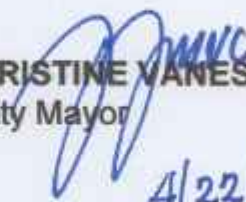
GARRY A. CABOTAJE
Secretary to the Sanggunian

ATTESTED BY:



VIRGILIO M. CHIONG
Vice Mayor/Presiding Officer

APPROVED BY:



KRISTINE VANESSA T. CHIONG
City Mayor

4/22/2022